

**TERMS AND CONDITIONS**  
**Master of Arts in Education (Dance Teaching)**  
**Access Module**

**Fees**

Programme fees are **not normally refundable**. Students will ultimately be liable for all tuition fees even if a third party is paying a part or the full amount.

**Payment Details**

The Programme fee is due, in full, by **15 January**.

No programme materials will be available until full payment has been received. No extensions will be given where a student's study time is reduced due to late receipt of payment.

The Academy reserves the right to charge interest at 1.5% above the bank rate in the case of late payment. It is a requirement of the Royal Academy of Dance that all fees must be settled before a successful student can graduate.

**Methods of Payment**

You may choose one of the following methods, remembering to quote your **Account Reference** and your **Invoice Number** for any type of payment:

<b><i>By Credit / Debit Card</i></b>	You may pay by Visa/MasterCard or alternatively by Debit Card / Maestro / Connect if you live in the UK.
<b><i>By Bank Transfer</i></b>	You may pay by transferring fees directly from your own bank account to the Academy's bank account, our bank account details are on the front of your invoice. <b>Please ensure that you use the Invoice Number as reference for your payment.</b>

**Payment Office**

Finance Department, Royal Academy of Dance, 188 York Road, London SW11 3JZ, United Kingdom

Telephone +44 (0)20 7326 8018 or 8016      Facsimile +44 (0)20 7924 3129  
Email [finance@rad.org.uk](mailto:finance@rad.org.uk)

The Royal Academy of Dance reserves the right to alter these Terms and Conditions.